



中華基督教會元朗堂 朗屏邨真光幼稚園

Yuen Long Church (CCC) Long Ping Estate Chan Kwong Kindergarten

2019-2020 學年幼兒班收生安排

(一) 面見安排

1. 本校會安排面見所有申請入讀幼兒班的兒童
2. 面見於2018年11月9日(星期五) 至11月10日(星期六)進行。本校於家長/監護人遞交申請表格時派發「面見證」及通知面見日期及時間
3. 以個別形式面見兒童
4. 由一位家長陪同兒童參與面見
5. 如需要傳譯/翻譯服務，請於收到「面見證」時即時通知本校教職員

(二) 取錄結果公布

家長可於2018年12月13日(星期四)瀏覽本校網頁或親臨本校查詢申請結果。

(三) 註冊安排

1. 正選生： 家長須於2019年1月10日(星期四)至12日(星期六)「統一註冊日期」內的指定時間到本校辦理註冊手續，並提交「註冊證」/「入學許可書」及繳交註冊費港幣970元正
2. 後備生： 取錄名單以外的兒童均自動列入後備生名單。當學位出現空缺時，本校會以電話個別通知輪候冊上的後備生。請家長於指定日期到本校辦理註冊手續，並提交「註冊證」/「入學許可書」及繳交註冊費港幣970元正。
3. 家長如未能在註冊日提交「註冊證」/「入學許可書」，本校則未能為獲取錄之兒童辦理註冊手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 本校將於新學年2019年10月退回註冊費。但若家長於註冊後決定為子女轉校，請以書面通知本校。校方會退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本校亦不會再為該兒童保留學位。

(四) 查詢：

1. 電話：2475 9462
2. 親臨本校校務處



K1 Admission Arrangements 2019-2020

A. Interview Arrangement

1. The kindergarten will arrange an interview for each applicant.
2. Interviews will be conducted on Friday, 9th November and Saturday, 10th November, 2018.
Parents will obtain an interview card when they hand in the application form. Please note the date and time of interview specified on the card.
3. Individual interview will be arranged.
4. Only one parent should accompany their child for the interview.
5. Please contact us at 2475 9462 if interpretation / translation service is required.

B. Announcement of Admission Result

Our school will announce the admission result at school and through our website on Thursday, 13th Decemeber , 2018.

C. Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child within "Centralized Registration Dates" (Thursday, 10 January to Saturday, 12 January 2019) by submitting the "Registration Certificate for Kindergarten Admission" ("RC") or "Kindergarten Admission Pass" ("AP") to the kindergarten and paying the registration fee \$970.
2. Candidates on waiting list: Applicants who are out of the successful application list, will be added to the waiting list. When there is a vacancy, the school will inform the candidate on top of the waiting list for admission. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the "RC" or "AP" to the kindergarten and pay the registration fee \$970.
3. Please be reminded that if parents cannot submit the "RC" or "AP" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee paid will be refunded in October 2019. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" or "AP" but the registration fee will not be refunded. Upon obtaining the "RC" or "AP", the kindergarten will no longer keep the school place for the child.

D. Enquiry

1. Our telephone no.: 2475 9462
2. Welcome to our school office for information